

## **AGENDA**

### **COUNCIL OF THE TOWN OF WARRENTON**

Tuesday, November 12, 2013

7:00 p.m.

1. Call to order. Mayor George Fitch.
2. Invocation – Councilwoman Joan R. Williams.
3. Citizens Time.
  - Presentation of Government Finance Officers “Certificate of Achievement for Excellence in Financial Reporting” to Mrs. Joan Jackson.

**Comments should not be directed to Public Hearing items.**

**Citizens wishing to address the Council should provide their name and residential address. Citizens’ comments are limited to five (5) minutes unless a large number of citizens wish to address the Council, in which case, the time limit must be reduced to accommodate all who wish to address the Council.**

4. Public Hearings.
  - a. **Special Use Permit #13-04 – Self Service Mini Warehouse.** A request to allow the applicants to establish a three (3) story indoor climate controlled storage facility at 411 Holiday Court (GPIN 6984-76-2983). The property owner is Virginia Community Bank.
  - b. **Special Use Permit #10-04 – Amendment for seasonal outdoor storage.** A request to allow the applicants to utilize outdoor storage containers for storage of seasonal merchandise at the Wal-Mart at 700 James Madison Highway (GPIN # 6983-57-7857). The owner is Wal-Mart Real Estate Business Trust.
  - c. Continued public hearing from the Town Council September 10, 2013 Council meeting - Zoning Map Amendment ZMA #13-01. Rezoning of R-6 and R-15 lots adjacent to Falmouth and East Lee Streets and Oliver City Road. The applicant is BRS Mosby LLC.
5. Consent Agenda.
  - a. Approval of Council minutes of the regular meeting held on October 8, 2013.

- b. Financial statement and staff reports and Board and Commission minutes.
    - 1) Financial statement for period ending October 31, 2013.
    - 2) October statement of accounts paid.
    - 3) Miscellaneous staff reports.
    - 4) Receive minutes of the August 21, 2013 Planning Commission regular meeting.
  - c. Consideration of Public Improvements Bond Reduction – King’s Gate Subdivision. Request to reduce the Public Improvements Bond (No. 1054927) held as surety for the improvements associated with construction of townhomes off John E. Mann Street (formerly King Street, SDP #08-10) to a 15% Maintenance level
  - d. Consideration of revised V.D.O.T. Revenue Sharing resolution.
  - e. Consideration of resolution authorizing the Fire Chief of Warrenton Volunteer Fire Company to sign and submit the “Annual Report on Aid to Localities from the Fire Programs Fund”.
6. New Business.
- a. Consideration of rezoning request, **Zoning Map Amendment ZMA #13-01. Rezoning of R-6 and R-15 lots adjacent to Falmouth and East Lee Streets and Oliver City Road.** The applicant is BRS Mosby LLC.
7. Unfinished Business.
- a. Consideration of appointment to vacancies on the Planning Commission (term expiring December 31, 2014), Architectural Review Board, and Board of Zoning Appeals.
8. Reports and Communications.
- a. Report from Center District Supervisor.
  - b. Report from Town Attorney.
  - c. Report from Finance Committee.

- d. Report from the Public Safety Committee.
  - e. Report from the Public Works Committee.
  - f. Report from the Utilities Committee.
  - g. Report from Planning District 9 Representative.
  - h. Report from Transportation Committee.
  - i. Report from Recreation Committee. (to be provided)
  - j. Report from Liaison Committee representative.
  - k. Report from the Historic District Planning Committee.
  - l. Report from the Town Manager.
  - m. Update on Special Task Force.
- 9. Councilmembers' time.
  - 10. Adjourn.

**RESOLUTION AUTHORIZING THE FIRE CHIEF OF WARRENTON VOLUNTEER  
FIRE COMPANY TO SIGN AND SUBMIT THE “ANNUAL REPORT ON AID  
TO LOCALITIES FROM THE COMMONWEALTH’S FIRE PROGRAMS FUND**

**WHEREAS**, the Town of Warrenton has been a recipient of Department of Fire Programs funds on behalf of the Warrenton Volunteer Fire Company and has filed the “Annual Report on Aid to Localities from the Fire Programs Fund,” and

**WHEREAS**, it is the Town’s desire to have the Fire Chief of the Warrenton Volunteer Fire Company to act on its behalf in filing the “Annual Report on Aid to Localities from the Virginia Fire Programs Fund,”

**BE IT RESOLVED**, that the Council hereby gives its approval granting the Fire Chief authority to file the State’s “Annual Report on Aid to Localities from the Fire Programs Fund,”

Resolved this 12<sup>th</sup> day of November, 2013.

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Evelyn J. Weimer, Town Recorder

November 7, 2013

MEMORANDUM

TO: Mayor George Fitch  
Members of the Town Council

FROM: Kenneth L. McLawhon  
Town Manager

SUBJECT: Appointment/reappointment of Members to the Planning Commission,  
Architectural Review Board and Board of Zoning Appeals

The terms of Planning Commission member Mr. John P. Kip is expiring on December 31, 2013. Mr. Kipp has indicated a willingness to serve another term. As Council may know, Mr. Hunt Cheatwood has decided to retire from the Planning Commission, so his term, expiring December 31, 2014, will be vacant. Mr. Cheatwood also serves as a member, representing the Planning Commission, on the Board of Zoning Appeals. Past practice of Council has been that one member of the Planning Commission sit as a member on the Board of Zoning Appeals.

There is also a B.Z.A. vacancy due to Mr. Cheatwood's resignation. Mrs. Joan C. Anthony's term on the Board of Zoning Appeals is expiring. Mrs. Anthony has indicated a willingness to serve another term should Council recommend her reappointment to the Judge of the Circuit Court. As Council knows, the Council recommends appointments to the Circuit Court; the Circuit Court makes the appointment.

On the Architectural Review Board, Mrs. Michele Ferri has submitted her letter of resignation. Her term expiring December 31, 2015 is vacant. Mr. Mark DiGiulian has chosen not to seek reappointment and retire due to health reasons. His seat on the A.R.B. is also vacant. Mrs. Melissa Wiedenfeld's term is expiring on December 31 and has indicated willingness to serve another term.

Staff advertised the vacancies on all the boards in the newspaper and received one letter of interest, which is attached for Council consideration.